

City of Glendale
Stormwater Management Plan Checklist

Project: _____

Title of Plan: _____

Date: _____

Date of Plan: _____

Reviewer: _____

Most Recent Revision: _____

		Criteria	Comments
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Identify a SWMP Administrator <i>and an alternate</i> - The SWMP shall identify that SWMP Administrator is responsible for developing, implementing, maintaining, and revising the SWMP.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	State that the provisions of the SWMP as written and updated, apply to the site from commencement of construction activity until final stabilization is complete.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Reflect requirements for Spill Prevention Control and Countermeasure (SPCC) plans under section 311 of the CWA, or Best Management Practices (BMPs) Programs otherwise required by another permit, and incorporate any part of such plans into the SWMP by reference, provided that the relevant sections of such plans are available as part of the SWMP. This is optional.	
Site Description			
<input type="checkbox"/> Yes	<input type="checkbox"/> No	The nature of the construction activity at the site.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	The proposed sequence for major activities.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Estimates of the total area of the site, and the area and location expected to be disturbed by clearing, excavation, grading, or other construction activities.	

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<input type="checkbox"/> Yes	<input type="checkbox"/> No	A summary of any existing data used in the development of the site construction plans or SWMP that describe the soil or existing potential for soil erosion.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	A description of the existing vegetation at the site and an estimate of the percent vegetative ground cover.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	The location and description of all potential pollution sources, including ground surface disturbing activities, vehicle fueling, storage of fertilizers or chemicals, etc.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	The location and description of any anticipated allowable sources of non-stormwater discharge at the site, e.g., uncontaminated springs, landscape irrigation return flow, construction dewatering, and concrete washout.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	The name of the receiving water(s) and the size, type and location of any outfall(s). If the stormwater discharge is to the City of Glendale's municipal separate storm sewer system, indicate that in the SWMP, the location of the storm sewer discharge, and the ultimate receiving water (Cherry Creek).	
Site Map			
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Construction site boundaries	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	All areas of ground surface disturbance	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Areas of cut and fill	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Areas used for storage of building materials, equipment, soil, or waste	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Locations of dedicated asphalt or concrete batch plants	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Locations of all structural BMPs	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Locations of non-structural BMPs as applicable	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Locations of springs, streams, wetlands and other surface waters.	
Stormwater Management Controls			
<input type="checkbox"/> Yes	<input type="checkbox"/> No	A description of the practices to be used to reduce the pollutants in stormwater discharges	

		Criteria	Comments
		associated with construction activity at the facility; and ensure the practices are selected and described in accordance with good engineering practices, including the installation, implementation and <i>maintenance</i> requirements.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	BMP specifications taken from the Colorado Department of Transportation, Urban Drainage and Flood Control District <i>Urban Storm Drainage Criteria Manual: Volume 3</i> , or other specifications from a manual approved by the Public Works Director	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Clearly describe and locate <i>all structural practices</i> implemented at the site to minimize erosion and sediment transport. Practices may include, but are not limited to: straw bales, wattles/sediment control logs, silt fences, earth dikes, drainage swales, sediment traps, subsurface drains, pipe slope drains, inlet protection, outlet protection, gabions, and temporary or permanent sediment basins.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Clearly describe and locate, as applicable, <i>all non-structural practices</i> implemented at the site to minimize erosion and sediment transport. Description must include interim and permanent stabilization practices, and site-specific scheduling for implementation of the practices. The SWMP should include practices to ensure that existing vegetation is preserved where possible. Non-structural practices may include, but are not limited to: temporary vegetation, permanent vegetation, mulching, geotextiles, sod stabilization, slope roughening, vegetative buffer strips, protection of trees, and preservation of mature vegetation.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Clearly describe the relationship between the <i>phases of construction</i> , and the implementation and maintenance of both structural and non-structural stormwater management controls. The SWMP must identify the stormwater management controls to be implemented during the project phases, which can include, but are not limited to, clearing and grubbing; road construction; utility and infrastructure installation; vertical construction; final grading; and final stabilization.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Clearly describe and locate all BMPs implemented at the site to minimize impacts from	

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		<i>procedures or significant materials</i> that could contribute pollutants to runoff. Such procedures or significant materials could include: exposed storage of building materials; paints and solvents; fertilizers or chemicals; waste material; and equipment maintenance or fueling procedures. Areas or procedures where potential spills can occur must have spill prevention and response procedures identified in the SWMP.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Clearly describe and locate all practices implemented at the site to control stormwater pollution from <i>dedicated concrete batch plants or dedicated asphalt batch plants</i> covered by this certification.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Clearly describe and locate all practices implemented at the site to control potential sediment discharges from <i>vehicle tracking</i> . Practices must be implemented for all areas of potential vehicle tracking, and can include: minimizing site access; street sweeping or scraping; tracking pads; graveled parking areas; requiring that vehicles stay on paved areas on-site; wash racks; contractor education; and/or sediment control BMPs, etc.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Clearly describe and locate the practices implemented at the site to control stormwater pollution from <i>all construction site wastes (liquid and solid), including concrete washout activities</i> . The SWMP shall clearly describe and locate the practices to be used that will ensure that no washout water from concrete washout activities is discharged from the site as surface runoff or to surface waters.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Clearly describe and locate the practices implemented at the site to control stormwater pollution from <i>the dewatering of groundwater or stormwater</i> from excavations, wells, etc.	
Identification of Potential Pollutant Sources			
<input type="checkbox"/> Yes	<input type="checkbox"/> No	All disturbed and stored soils	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Vehicle tracking of sediments	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Management of contaminated soils	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Loading and unloading operations	

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<input type="checkbox"/> Yes	<input type="checkbox"/> No	Outdoor storage activities (building materials, fertilizers, chemicals, etc.)	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Vehicle and equipment maintenance and fueling	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Significant dust or particulate generating processes	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Routine maintenance activities involving fertilizers, pesticides, detergents, fuels, solvents, oils, etc.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	On-site waste management practices (waste piles, liquid wastes, dumpsters, etc.)	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Concrete truck/equipment washing, including the concrete truck chute and associated fixtures and equipment	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Dedicated asphalt and concrete batch plants	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Non-industrial waste sources such as worker trash and portable toilets	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Other areas or procedures where potential spills can occur.	
Final Stabilization and Long-Term Stormwater Management			
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Clearly describe the practices used to achieve final stabilization of all disturbed areas at the site, and any planned practices to control pollutants in stormwater discharges that will occur after construction operations have been completed at the site.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	Include final stabilization practices for obtaining a vegetative cover, as appropriate: seed mix selection and application methods; soil preparation and amendments; soil stabilization practices (e.g., crimped straw, hydro mulch or rolled erosion control products); and appropriate sediment control BMPs as needed until final stabilization is achieved; etc.	
<input type="checkbox"/> Yes	<input type="checkbox"/> No	State that final stabilization is reached when all ground surface disturbing activities at the site have been completed, and uniform vegetative cover has been established with an individual plant density of at least 70 percent of predisturbance levels, or equivalent permanent, physical erosion reduction methods have been employed. The City of Glendale, after consultation with the permittee and upon good cause, can amend the final	

		Criteria	Comments
		stabilization criteria in this section for specific operations.	
Inspection and Maintenance			
<input type="checkbox"/> Yes	<input type="checkbox"/> No	State that the permittee's responsible person or designated alternate shall perform periodic inspections of the site, BMPs, and the area surrounding the site. These inspections shall be performed at a minimum of <i>once per week</i> . The inspection document must include the inspection date, inspector's name, BMP description and any corrective actions taken.	